

## Employer Web Portal

# Working After Retirement SSN Lookup

You asked us to bring it back and we listened! Now you can do a working-after-retirement lookup using file upload.

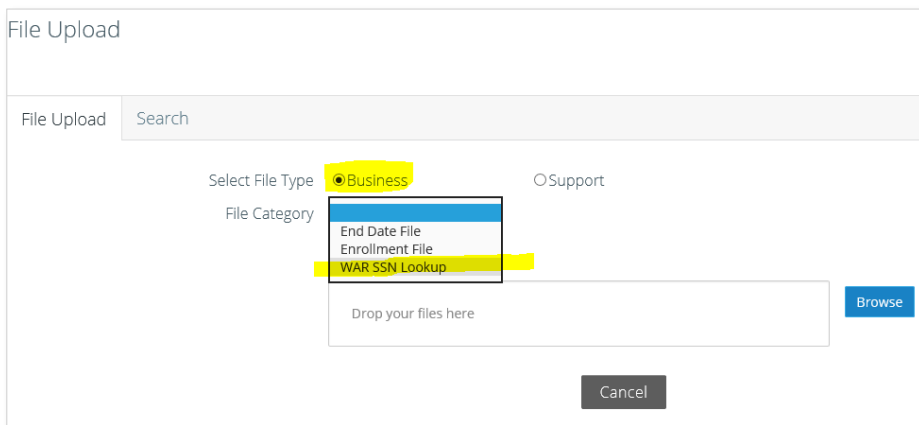
After uploading a list of members, you'll get results that show date of birth, retirement date and year-to-date compensation with any KPERS employer.

Just a reminder...you can still lookup someone using the enroll function if you only have a few to check.

## 2 Steps: Upload & View

### How to Upload

Go to Secure Upload and select "**Business**" for file type and **WAR SSN Lookup** under category. After you upload, the system may take a few moments to process, depending on how large your list is.



### How to View Results

1. Under Secure Upload, click **Search** tab.
2. Select **Business** file type.
3. Select **WAR SSN Lookup** file category.
4. Click **Search** button.

## Get a Heads-Up Before \$25,000

The EWP has a report in the Reports function. The **WAR \$25,000 Compensation Report** gives a list of all your employees enrolled in working after retirement. It has their year-to-date compensation and how much compensation is left before they reach the \$25,000 mark, which increases employer contribution rates to 30%.

### Questions?

- Email [employers@kpers.org](mailto:employers@kpers.org)
- Toll-free 1-888-275-5737
- In Topeka 296-6166

