

Employer Reminder Certify Rates

Please certify your employer contribution rates for calendar year 2018.

You'll need to do this for your KPERS and KP&F plans.

Plan	Plan ID
KPERS	1
KP&F	3

We'll ask you to certify working-after-retirement (Plan ID 6) rates at a later date.

Steps to Certify Rates

Step 1. [Login](#) to the EWP (select Plan ID during login).

Step 2. Under Organization Details, click **Profile**.

Step 3. Click **Certify Rates** tab.

Step 4. Click **Certify Rates** button.

Repeat Steps 1-4 for each plan.

The screenshot displays the KPERS Employer Portal interface. On the left is a navigation sidebar with categories: DA Workshops, Organization Details (containing Profile, Remittance History, Invoices, Employees, PPR Transaction Summary), Enrollments, Annual Reporting (AR), PayPeriod Reporting (PPR), OGLI, and Help. The main content area is titled 'Organization Details' and contains the following information: Employer Name: Your Employer; Work Phone: (555) 555-5555; Email Address: you@yourwork.org; County: Your County; Fiscal MM DD: 1 1; Plan Affiliation Date: 01/01/1963; Primary Address: 100 N. Your Street, Yourtown, Kansas, XXXXX-XXXX; Ext: ; Organization Type: Local Non-School; Federal ID: XXXXXXXX; Plan Status: Active. Below this is the 'Employer Details' section with a horizontal tabbed menu including Bank Info, Remittance, Contacts, Addresses, Fund Statement, Payroll, Contribution Rates, Insurance Rates, Member Type, Period of Service, Certify Rates, and Verify POS. The 'Certify Rates' tab is active and highlighted with a red circle and the number 4. A 'Certify Rates' button is visible in the main content area. A red circle with the number 2 highlights the 'Profile' link in the sidebar, and a red circle with the number 3 highlights the 'Certify Rates' tab in the Employer Details section. At the bottom of the Employer Details section, there is a table titled 'KPERS Employee and Employer Contribution Rates'.

Member Type	Description	Effective Date	Employee Rate	Employer Rate
NR	Non-school Regular - KPERS 1	01/01/2017	0.0600	0.0846
NRT2	Non-school Regular - KPERS 2	01/01/2017	0.0600	0.0846
NRT3	Non-school Regular - KPERS 3	01/01/2017	0.0600	0.0846
NR	Non-school Regular - KPERS 1	01/01/2016	0.0600	0.0918
NRT2	Non-school Regular - KPERS 2	01/01/2016	0.0600	0.0918

Questions?

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