



KPERS-67J  
Revised 11/07

# Application to Purchase Service Credit – Judges

Please type or print clearly in black ink. Instructions on pages 2-3.

■ **Important** – This form is the first step for active members who are applying to purchase service credit with the Retirement System for Judges. The Retirement System will notify you of the cost based on your age and current salary (or current final average salary, if higher), and you can decide whether to purchase the service.

■ **Contact Us** – toll free: 1-888-275-5737 • phone: 785-296-6166 • fax: 785-296-6638  
e-mail: kpers@kpers.org • web site: www.kpers.org • mail: 611 S. Kansas Ave., Suite 100, Topeka, KS 66603

## ■ Part A – Member Information

- 1. Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_
- 2. Name (First, MI, Last): \_\_\_\_\_
- 3. Mailing Address: \_\_\_\_\_
- 4. Telephone Number: (\_\_\_\_) \_\_\_\_\_
- City, State, Zip: \_\_\_\_\_
- 5. E-mail Address: \_\_\_\_\_
- 6. Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_
- 7. Number of Years to Be Purchased: \_\_\_\_\_

8. Type of Purchase (see service definitions on page 2):

- Forfeited Judges Service (lump sum only)
- Forfeited KPERS Service (lump sum or payroll deduction)
- Forfeited KP&F Service (lump sum or payroll deduction)
- Military Service\* (maximum of six years by lump sum or payroll deduction)  
*This service will be credited to your:*    Judges membership    KPERS membership (if applicable)
- VISTA Service\*\* (lump sum or payroll deduction)  
*Rate:*    1.75%    1%  
*This service will be credited to your:*    Judges membership    KPERS membership (if applicable)
- Senior Judges Service (lump sum only)
- Additional Benefit Service (lump sum only)

9. Method of Purchase: (choose either lump sum or payroll deduction)

### Lump Sum

- Personal Check or Money Order
- Rollover
- Trustee-to-Trustee Transfer
- Discover Card

### Payroll Deduction

- Qtr. per Qtr. (one additional quarter each quarter)
- 2 Qtrs. per Qtr. (two additional quarters each quarter)

10. **District Magistrate Judges (DMJ) Only** (see service definitions on page 3):

- Convert KPERS District Magistrate Service to Judges District Magistrate Service (lump sum over one- to five-year period)
- Increase Judges District Magistrate Service Rate From 3.5 percent to 5 percent (lump sum over one- to five-year period)

Lump Sum Payment Schedule for DMJ Service Purchase (mark number of annual lump-sum payments):

- One    Two (two-year period)    Three (three-year period)    Four (four-year period)    Five (five-year period)

"I understand that service credit, once purchased, cannot be revoked as long as I remain a member of the Kansas Public Employees Retirement System (KPERS). If I select a purchase by *payroll deduction*, the selection cannot be revoked and only one application can be submitted at a time. If I select a purchase by *lump sum*, the selection is void if payment is not made within 45 days of notification of the purchase cost. However, I may reapply at a later date and the cost will be based on my age and current salary (or current final average salary, if higher) at time of application."

Member Signature: \_\_\_\_\_ Month/Day/Year: \_\_\_\_/\_\_\_\_/\_\_\_\_

■ **Part B – Employer Information** – This section must be completed by the employer’s designated agent.

1. Is the employee an active, contributing member? (see instructions for eligibility)

Yes  No; Last Date on Payroll: \_\_\_\_/\_\_\_\_/\_\_\_\_

2. Annual Compensation: \$\_\_\_\_\_ (total compensation earned during the last 12 months or the current rate of compensation, whichever is greater)

3. Final Average Salary: \$\_\_\_\_\_ (to be completed by KPERS)

Designated Agent Signature: \_\_\_\_\_ Month/Day/Year: \_\_\_\_/\_\_\_\_/\_\_\_\_

## Instructions for Service Credit Purchase Application

■ **Part A – Member Information**

1-6. Enter the requested personal information.

7. Indicate the number of years of service that you would like to purchase.

8. Mark one of the corresponding boxes to indicate the type of service credit you are purchasing.

**Forfeited Judges Service:** If you were previously a member of the Retirement System for Judges and withdrew your contributions, you may return the exact amount withdrawn in a lump sum to repurchase that service.

**Forfeited KPERS and KP&F Service:** If you were previously a member of KPERS or KP&F and withdrew your contributions, you can purchase the forfeited service to re-establish membership in that system. This service is *not credited* under the Retirement System for Judges, but counts toward retirement eligibility.

\* **Military Service:** Discharge papers (DD214) are required as proof of service. You may purchase year for year of active service and one quarter of service credit for each year of reserve service. Military service is limited to six years.

\*\* **VISTA Service:** AmeriCorps (VISTA) papers are required as proof of service. You can purchase VISTA service at either a 1 percent or 1.75 percent rate. This rate is the value of this service in your retirement benefit calculation. Choosing the higher 1.75 percent rate increases your retirement benefit more than choosing the 1 percent rate, but also increases the service purchase cost. This rate cannot be changed later.

**Senior Judges Service:** If you enter an agreement with the Kansas Supreme Court to return to temporary judicial duties after retirement, you may purchase additional service credit for that service.

**Additional Benefit Service:** Judges first taking office after age 60 may purchase additional service credit. The total of your participating service credit and your purchased service credit cannot be more than 15 years.

9. Mark the corresponding boxes to indicate the payment method for your service purchase. You may combine more than one lump-sum payment method, but you cannot combine a lump sum and a payroll-deduction method. Certain types of service can only be purchased by a lump-sum payment. Please see your designated agent or contact the Retirement System.

**Lump Sum:** KPERS will send a lump sum *Cost Letter* to you through your designated agent. Your lump sum payment must be received within 45 days of the *Cost Letter* date or the application to purchase service credit becomes void.

Personal Check or Money Order: Please send your payment along with your *Cost Letter*.

Rollover: KPERS can accept money from an eligible retirement plan or individual retirement account (IRA), provided the money consists of pre-tax contributions and is an eligible rollover distribution. KPERS will include a Service Credit Purchase via Rollover form (KPERS-67R) with your *Cost Letter*.

Trustee-to-Trustee Transfers: KPERS can accept money from a 457(b) governmental plan and a 403(b) plan to purchase permissive service credit. KPERS will send a Service Credit Purchase with a Trustee-to-Trustee Transfer form (KPERS-67T) with your *Cost Letter*.

Discover Card: Discover Card payments can be made at the KPERS office, or contact our office for other options. Credit card payments will include an additional surcharge.

**Payroll Deduction:** KPERS will send a payroll deduction form to you through your designated agent. This form explains the payroll deduction process in detail. You and your designated agent must sign and return the form within 21 days to complete the purchase agreement. Payroll deductions are in addition to your regular contributions.

10. District Magistrate Judges (DMJ) can increase or convert certain types of service. Mark the corresponding box to indicate the type of service purchase you are making. These types of service can only be purchased in a single lump sum or by making up to five equal annual payments within five years.

**Convert KPERS DMJ Service to Judges DMJ Service:** If you were previously a District Magistrate Judge participating in KPERS and became a member of the Retirement System for Judges, you can transfer your KPERS DMJ service to the Retirement System for Judges. The rate for this service will increase from 1.75 percent to 3.5 percent.

**Increase Judges DMJ Service Rate From 3.5 percent to 5 percent:** If you were a District Magistrate Judge before July 1, 1987, and became a member of the Retirement System for Judges, you can increase the rate of up to ten years of service.

11. Read and understand the statement. Sign and date if you agree.

■ **Part B – Employer Information** – This section must be completed by the employer’s designated agent.

1. Verify that the member is an active, contributing member of the Retirement System for Judges. If he or she is not active, the service purchase is not available (except Senior Judges Service). Members who end employment during a payroll deduction purchase may apply to purchase the remaining service by lump sum before their last day on payroll.
2. Annual compensation means the total compensation **earned** in the 12-month period immediately before the current month **or** the current annual rate of compensation, whichever is greater. Include all compensation subject to Retirement System contributions.
3. The service purchase cost will be based on the *higher* of the member’s current annual compensation or current final average salary. KPERS staff will complete this item.
4. The Retirement System will accept only the designated agent’s signature on file or an authorized representative whose signature is also on file.