

Fund Statement

The Fund Statement is a chronological listing of all transactions processed for your agency. The statement should indicate a beginning balance and should reflect an ending balance at the end of all listed transactions.

The Fund Statement will list the following:

- Beginning balance
- Current year activity (variance report section)
 - Annual contribution report
 - Remittance made to KPERS
 - Optional Group Life Insurance Report
 - KPERS-17's and other adjustments
- End of year balance

Each year KPERS will send a fund statement to your agency. For example, around the middle of 2010, you will receive a final 2008 fund statement and a preliminary 2009 fund statement

- If your ending balance was between +\$5.00 and -\$5.00, it was written off and your beginning balance for the next year will show \$0.00. There is no further action needed.
- If your End of Year Fund Statement Balance shows a balance due and you agree with these **preliminary** findings, please pay the End of Year Fund Statement Balance within 30 days using the employer web portal remittance procedure. The amount should be entered in the "Miscellaneous" box. Please indicate in the "Comment" box what you are paying.
- If your End of Year Fund Statement Balance is a credit, please research the possible cause.
- If you have questions or need assistance in determining if there was an overpayment, please contact KPERS Fiscal Service Department via e-mail at kpersfs@kpers.org.

Fund Statements on the Employer Web Portal

From your sidebar, click on **Profile** and then click on **Fund Statement**

The screenshot shows the KPERS Employer Profile web portal. The sidebar on the left contains a list of navigation options, with 'Profile' circled in blue. The main content area is titled 'Employer Profile' and includes a 'Page Instructions' section, a '[Record displayed]' indicator, and an 'Organization Details' section. The 'Organization Details' section contains the following information:

- Employer Name:** Test Agency
- Work Phone :** Ext :
- Email Address :** **Organization Type :** Local Non-School
- County :** Nemaha
- Fiscal MM DD:** 1 1
- Federal ID :** 000000000
- Plan Affiliation Date :** 1/1/1962
- Plan Status :** Active
- Primary Address :** 123 Main St, New City, Kansas, 60000

Below the organization details is the 'Employer Details' section, which has a tabbed interface. The 'Fund Statement' tab is circled in blue. The 'Fund Statement' tab displays a table with the following data:

Payroll Year	Status Description
2008	Valid
2007	Closed
2006	Closed
2005	Closed